



Minutes **2012 Bond Project Advisory Team (PAT) Meeting** **Wilson Montessori School**

MEETING #: 013

LOCATION: Wilson Montessori School

DATE / TIME: August 19, 2015 at 5:00pm

ATTENDEES: (those marked with a check were present)

<input checked="" type="checkbox"/>	Beth Bonnette	Principal	<input type="checkbox"/>	Patsy Cavazos	School Support Officer
<input type="checkbox"/>	Jodi Aserkoff	Elem. Teacher	<input checked="" type="checkbox"/>	June Spencer	Friends of Cherryhurst Park
<input type="checkbox"/>	Melissa Bohls	Lower Elem. Teacher	<input type="checkbox"/>	David Funk	HISD Planner
<input checked="" type="checkbox"/>	Jeff Mollhagen	Teacher	<input checked="" type="checkbox"/>	Bob Myers	HISD Designer
<input type="checkbox"/>	Deborah Cogley	Teacher	<input checked="" type="checkbox"/>	Brian Alling	HISD Project Manager
<input type="checkbox"/>	Wendy Freed	Early Childhood Teacher	<input type="checkbox"/>	Parra Camilo	Neighborhood citizen
<input checked="" type="checkbox"/>	Debra Loewenstein	Teacher	<input checked="" type="checkbox"/>	Terry Smith	Smith & Company Architects
<input checked="" type="checkbox"/>	R. Robbins	Teacher	<input type="checkbox"/>	Meredith Reed	Smith & Company Architects
<input checked="" type="checkbox"/>	Ernesto Alfaro	Parent	<input checked="" type="checkbox"/>	Charles Shepherd	Smith & Company Architects
<input checked="" type="checkbox"/>	Elizabeth Eriksen	Parent	<input checked="" type="checkbox"/>	Michelle Dudley	Pfluger Architects
<input type="checkbox"/>	David Jans	Parent	<input checked="" type="checkbox"/>	Stefi Santa Cruz	Pfluger Architects
<input checked="" type="checkbox"/>	Amber Moncla	Parent	<input checked="" type="checkbox"/>	Martin Brennan	Pfluger Architects
<input checked="" type="checkbox"/>	Ken Smart	Parent	<input type="checkbox"/>		

PURPOSE: The purpose of the meeting was to update attendees of the project status.

AGENDA:

- Review project status in current design phase
- Questions and Answers
- What to expect at the next Project Advisory Team (PAT) meeting

DISCUSSION:

1. Mr. Brian Alling, HISD Project Manager, welcomed the Project Advisory Team (PAT) members and thanked them for their time and participation in the project design process. This meeting was the second PAT meeting held in the month of August. The PAT attendees were asked to review and provide input for design changes to both the floor plans and exterior building design images proposed by the project team for use in the upcoming September 21st scheduled Community Meeting.
2. Mr. Terry Smith of Smith & Company Architects presented several slide images showing views of various buildings in the community surrounding the Wilson Montessori campus. The meeting attendees provided several comments for consideration by the project design team.

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- a. There will be fencing around the new addition to provide a secure separation between students and parking and adjacent drives.
- b. For the new temporary classroom buildings planned for the early construction phase of the project, the route for students will include use of the corridor in the existing building near the girls' restroom.
 - i. The architect team will provide several options for locating the construction phase portable classroom buildings and covered walkways to the buildings.
 - ii. There are currently nine classrooms housed in portable classroom buildings at the Wilson Montessori campus. These nine classrooms are planned for relocation to new leased portable buildings scheduled for use during the construction phase of work.
- c. Parking for the existing campus is currently minimal and most staff park along the streets surrounding the campus.
 - i. It is expected there will be very little parking available for contractors. Space for construction staging and material storage on site will be limited. Any areas used by construction will require perimeter fencing to ensure safety of students.
 - ii. The existing storage building located on the northeast corner of the Wilson Montessori campus property is scheduled for demolition as part of the construction project. Principal Bonnette indicated this space and building would be available for use by contractors during construction phase if they needed it prior to demolishing at the end of the construction schedule.
 - iii. The existing parking area behind the campus kitchen and service drive needs to remain in use by the campus for deliveries and student and teacher access. However, the campus administration indicated the construction phasing and staging can use a portion of the parking area if it is fenced off for safety and security requirements.
- d. There are currently a number of students who ride their bicycles to school. The architect team indicated the building and site design will have a bike parking area which will aid in the project goal of becoming a LEED certified building addition.
- e. The Principal indicated she would like the new life-skills classroom to include a roll-in accessible shower to aid in caring for students. There are no plans to provide a second shower for campus staff.
- f. The exterior of the new addition will have a more modern character and the PAT attendees noted general agreement with the design direction proposed by the architect team. Design elements presented with PAT approval were:
 - i. The design of the new addition will be similar to the architecture some of the surrounding neighborhood multi-story homes recently constructed.
 - ii. Materials planned for use for the new addition include metal wall panels and brick. Areas not easily visible around the roof above will have either plaster or corrugated metal wall panels for durability and cost efficiency of construction.
 - iii. The new addition will have horizontal accent bands in either contrasting color materials or metal reveals.



- iv. Windows in classroom areas are planned to be horizontally laid out and will have some operable windows to allow for fresh air into the classrooms.
- v. The rear entry of the new addition along the perimeter Windsor street will have similar scale and elements to the campus' main entry by use of some stone and signage similar to the existing front entry.
- vi. The exterior brick material of the new addition will be a brown color to compliment the tan brick blend colors in the existing campus building. The PAT and project team agreed the new brick color should not be too dark which should minimize the new three-story building's visual massing on the campus site.
- vii. The horizontal stripe banding on the new building should reflect the proportions and vertical height of the existing building's horizontal accent bands and roof top.
- viii. Colors proposed for use in the new addition's exterior metal wall panels include medium blue, warm-tan and a 'moss' green colors. The PAT attendees noted they liked these color ranges and are open to considering design solutions using these colors which will be presented in future PAT meetings as the design process progresses. The campus administration and PAT members indicated they would oppose any use of traditional primary red, blue, green or yellow color schemes.
- ix. Canopies for the new entry are planned to be a dark bronze color similar to existing dark bronze walkway and entry canopies on campus.
- x. The proposed new bus drop-off area has a canopy currently in the design to provide weather protection for students loading and unloading into the busses.

QUESTIONS/ANSWERS:

- 1. None

ACTION ITEMS:

- 13.01 The architect team will provide several options for locating the construction phase portable classroom buildings and covered walkways to the buildings.
- 13.02 The architect team will develop several design scheme options for consideration and approval by HISD with intention to bring several approved exterior design options to a future PAT meeting for their input.

WHAT TO EXPECT AT THE NEXT PAT MEETING:

- 1. The PAT will be presented with a proposed site plan showing where temporary portable classroom buildings scheduled for use during the construction period.



NEXT PAT MEETING: The next PAT meeting will be Monday, September 14, 2015 at 5:30 pm at Wilson Montessori Library.

Please review the meeting minutes and submit any changes or corrections to the author.
After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Brian S. Alling

Sr. Project Manager

HISD – Construction & Facility Services

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